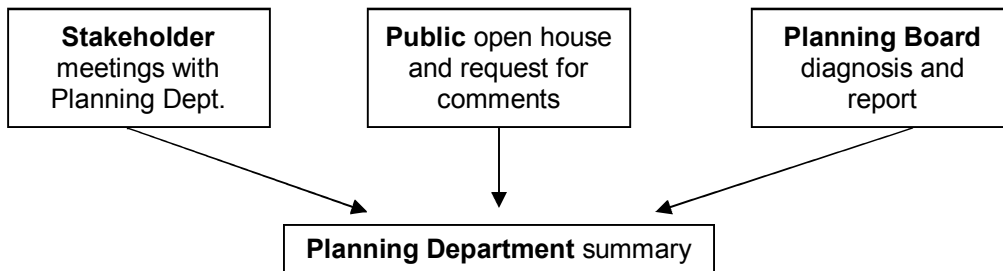


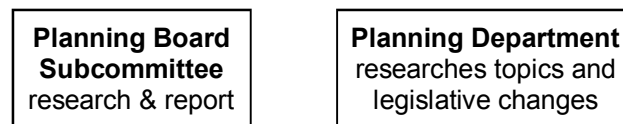


# Ravalli County Subdivision Regulation Revision Process

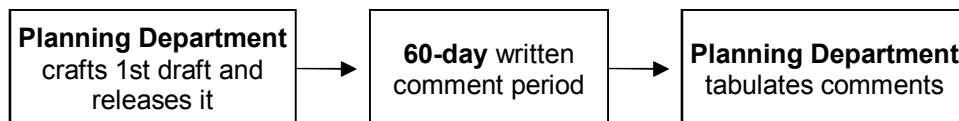
## 1. Diagnose Existing Regulations



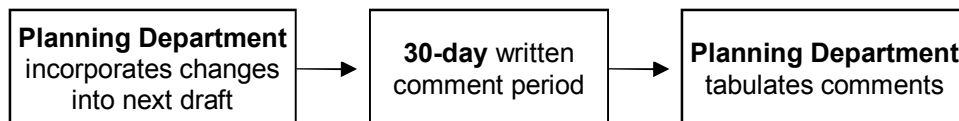
## 2. Research Best Practices & Standards



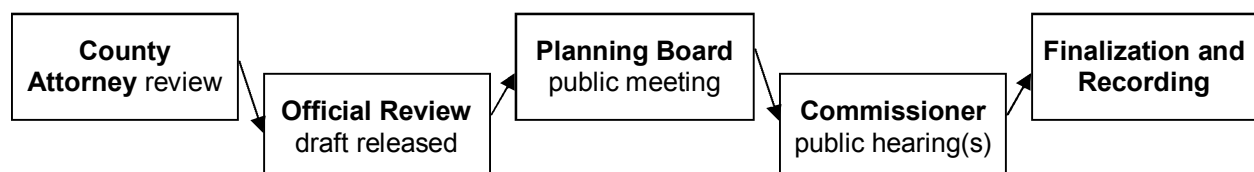
## 3. Write & Release First Draft



## 4. Write & Release Subsequent Draft(s)



## 5. Conduct Formal Public Process



## **Brief Explanation of Subdivision Regulation Revision Steps**

### **1. Diagnose Existing Regulations**

- A variety of stakeholder groups will be contacted to discuss their concerns with the existing regulations and suggestions for revised regulations. Planning Department Staff will hold meetings with these interested groups.
- A Public Open House will be held to gather comments on specific topics related to the subdivision regulations. Written comments will also be accepted during that period.
- A Planning Board Subcommittee will provide a detailed diagnosis of the subdivision regulations in a report format.
- The Planning Department will summarize the comments received and provide a written report detailing what will be changed and the next steps.

### **2. Research Best Practices & Standards**

- A Planning Board Subcommittee will be tasked with researching design and development standards in order to enhance and modernize the subdivision regulations. They will provide a written report with their findings and recommendations.
- Planning Department Staff will conduct any other research needed and ensure that all 2009 legislative changes are incorporated into the regulations.

### **3. Write & Release First Draft**

- The Planning Department will incorporate all applicable and legal comments and research done to create the first draft of the revised subdivision regulations.
- The revised regulations will be released to the public for a 60-day written comment period.
- All of the comments received will be summarized in a table by the Planning Department. Effort will be made to demonstrate later in the process how these comments were used. If comments are not used, effort will be made to demonstrate why the comment was not used.

### **4. Write & Release Subsequent Draft(s)**

- Additional drafts will be written based on comments received on previous drafts. The number of drafts created will depend on the comments received during the public process, and whether the comments received are substantial enough to warrant a new draft.
- Each draft will have at least a 30-day written comment period.
- All comments received will be summarized in tables created by the Planning Department. Effort will be made to demonstrate why a comment was or was not used in subsequent drafts.

### **5. Conduct Formal Public Process**

- The Planning Department will incorporate comments received from the last released draft and submit it to the County Attorney's Office for review.
- An official review draft will be released once changes from the County Attorney's Office have been made.
- The Planning Board will conduct a public meeting to discuss this draft and make any suggestions.
- The County Commissioners will hold at least one public hearing to accept public comment and discuss the regulations.
- Once the regulations are adopted, they will be finalized and recorded with the Clerk & Recorder's office.